

□ **Confirmation accommodation:**

**For the Purpose of Tourism Must have following documents:**

In the case of Schengen visa for tourism purpose, a confirmation of the paid reservation for accommodation from the Slovak hotel is accepted.

**Persons visiting military and civilian burial sites:**

- 1) An official document confirming the existence of a burial and the preservation of the grave, as well as the kinship or other relationship between the applicant and the buried person.
- 2) **Medical insurance** valid for the entire period of the planned stay in all Schengen countries and covering all expenses that may arise in connection with repatriation for medical reasons, urgent medical care, emergency hospitalization or death during the stay. The minimum insurance coverage must be 30,000 euros. **Insurance from AlfaStrakhovanie does not meet the necessary requirements and is temporarily not accepted.**

□ **Confirmation availability financial means :**

- 1) Bank statements showing banking transactions for the last three months.
- 2) Bank statement showing available account balance.

**Proof of sponsorship if the costs of stay are covered by the sponsor:**

The sponsorship form is required by the Member States concerned, or If the Member State concerned does not have a national sponsorship form, a sponsorship letter (dated and signed) containing the following information:

**full name, date and place of birth of the sponsor, full name, date and place of birth of the sponsored person, personal identification code issued by the Member State concerned, if applicable, address and contact details of the sponsor, and the**

**relationship between the sponsor and the applicant; destination and duration of the visit; list of expenses to be covered by the sponsor.**

- 1) 's bank statement showing available balance and Sponsor's bank statement showing banking transactions for the last three months.
- 2) A copy of the sponsor's passport or national identity card and a copy of the residence permit if not available, a copy of the sponsor's passport or national identity card and a copy of the residence permit if the sponsor is not an EU citizen.

**□ Additional requirements for minors :**

- 1) Original and copy of birth certificate.
- 2) Power of attorney for travel. The notarized power of attorney must be signed by the parent or guardian who is not traveling or signed by both parents and guardians if the Child is traveling unaccompanied. In the latter case, the document must also include the details of the adult who will be responsible for the minor during their stay in the Schengen area.
- 3) Proof of sole custody (if applicable).
- 4) Visa and/or tickets for accompanying parent.
- 5) If the first and last name of the parent(s) differ from those on the child's birth certificate, the parent(s) must provide additional documents (marriage certificate or court order or other documents confirming the change of first or last name and confirmation of the child's relationship with the parent( s )).

**□ Required documents to be provided regarding the applicant's occupation:**

## **Employees:**

A certificate from the employer in the original with a seal, confirming:

- position and salary,
- date of employment and date of termination of employment, if applicable,

## **Individual entrepreneurs :**

- Document confirming economic activity (for example, form 2 NDFL or 3 NDFL ).
- Extract from the trade/tax register or certificate for an individual entrepreneur.

## **Pupils/students:**

- Proof of enrolment in a school or university or student ID card (original and copy).

## **Pensioners :**

- Pension book (original and copy).
- Certificate of assignment of pension payments.

## **Unemployed :**

- A document confirming the applicant's ties to Russia (e.g. a certificate of civil status, family ties, confirmation ownership ).
- A copy of the employment record page containing personal information and pages showing the owner's work history for at least the last three years, if applicable.

- **List of documents that must be provided depending on the purpose of the trip:**

- **Visit family and friends :**

- An invitation from a private person with a notarized signature and proof of the legal residence of the inviting person in the Slovak Republic, the original is required.
- An invitation from a private person, certified by the Foreign Police Department of Slovakia.
- A copy of the host person's passport or national identity card and a copy of the residence permit if you are not an EU citizen (preferred).
- Proof of family ties, if applicable (preferred).

➤ **Official representative (members of official delegations):**

- A letter (e.g. an oral note) issued by a competent Russian authority (e.g. MID note ), confirming that the applicant is a member of a delegation traveling to a participating country.
- Copy official invitations .

➤ **Study (pupils, students, postgraduates and accompanying graduate students and teachers) visa less than 90 days:**

- A written request or a certificate of enrolment or a student card from the host university, academy, institute, college or school, or a certificate of the courses to be attended in a Schengen State.

➤ **Culture (participants in scientific, cultural and artistic events):**

- A written request from the host organisation in a Member State to participate in such events.

➤ **Sports (participants in international sports events, accompanying persons):**

- A written request from the host organisation (competent authority, national sports organisation, national sports federation or National Olympic Committee), including information about the federation or National Olympic Committee, including information about the role of the persons.



**Business:**

- ***An official invitation from the inviting company containing the following information:***

Personal data of the invited person (full name as in passport, date of birth); purpose and duration of the visit; nature of business; full address of the company and contact persons; name and position of the person signing the invitation; an individual or legal entity that will bear the travel and accommodation costs of the applicant or other proof of the purpose of the stay (e.g. information about participation in a conference, entrance ticket to an exhibition, business correspondence, business trip program), availability of proof of accommodation (if accommodation is provided by the inviting persons).

➤ **Business - Drivers (international cargo and passengers):**

- A written request from the Russian National Association of Carriers (ASMAP or RAS) or the national association of carriers of a member state indicating the purpose, duration and frequency of travel.
- Written request from companies established in a Member State or in third countries providing international road transport, indicating the purpose, route, duration and frequency of journeys.
- Transport company documents: registration number, as required by the national legislation of the Member State or the Russian Federation and, where applicable, the agreement between the company registered in the Russian Federation or in a third country and its partner company established in the Member States.

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***Driver's documents: driver's license; truck driver's license; copy of the registration certificate of a truck with a trailer or bus; license or permit for long-distance transportation of goods or passengers.***

➤ **Business - Members of train, refrigerator and locomotive crews:**

- A written request from the competent Russian railway company (JSC Russian Railways with its branches and JSC Refservice ) or the competent railway company of the Participant indicating the purpose, duration and frequency of travel.

➤ **Business - Journalists :**

- A certificate or other document issued by a professional organization certifying that a person is a qualified journalist.
- A letter from the employer stating that the purpose of the trip is to carry out journalistic work.

➤ **For medical reasons (persons traveling for medical reasons and their accompanying persons):**

- An official document from a Russian healthcare institution confirming the need for medical treatment and, if applicable, patient support, as well as proof that there are sufficient financial resources to pay for the treatment.
- Proof of security deposit to cover medical expenses, if applicable.

➤ **Other: owners of property in the territory of Member States and their relatives:**

- relatives : Relevant national document (e.g. recent extract from the property register, copy, purchase/sale agreement, etc.) proving that the applicant owns the property in question.
- In the case of close relatives – confirmation of kinship.

➤ **Other - short-term workers/internships (if permitted by Schengen visa and relevant national legislation):**

- A letter from the employer, an employment contract and/or other document in accordance with the legislation of the relevant Member State.